## Inclement Weather Policy

The Lehigh Public Library recognizes the fact that inclement weather and other emergencies can affect the library's ability to open for business and an employee's ability to get to work. The safety of our employees is paramount in any emergency.

## Library Closure

The library will take the following into consideration when determining whether to close for inclement weather:

- The safety of our patrons and staff
- Southeast Valley Community Schools close for weather related issues
- Current and future road conditions
- Potential damage from an impending storm

## The library will close if the following occur:

- The electricity in the library is out.
- Heat in the winter or air conditioning in the summer is not available.
- Flooding affects transportation or access to the library building
- Damage from tornadoes or high winds affect transportation or the structural integrity of the library building.
- The governor declares a weather emergency and asks people to stay off the roads. We will keep the library closed for the briefest period of time possible.

## **Notification**

In an emergency, the library director will make every effort to notify employees and the library board president by phone of the closure. The closing will be reported to local radio and television stations, and the closing will be posted on the library's website and Facebook page.